

Town of Rowe FY2016

**Board of Health  
Meeting Minutes for September 15<sup>th</sup>, 2016**

Present: **Board Members:** David Cousineau, Chair Joann Brown and Maggie Rice.  
Marcella Stafford Gore, Clerk

**Call to Order 6:00PM.**

*Appointment (s) none*

**GENERAL BUSINESS**

*Minutes*

August 25<sup>th</sup>, 2016 minutes accepted and signed.

*Account Balances*

Balances reviewed, no action needed.

*Invoices approved*

**TRANSFER STATION**

*Attendants Logs*

David read aloud the logs; no action needed.

*Washout*

Due to prior commitments, Barkus Excavating could not begin work on the washout repair for at least two weeks. To be sure the work would meet the time constraints of the Emergency Certification (project end date 9/25) issued by the Conservation Commission, David contracted Danek Excavating to perform the work. An estimate will be submitted.

David met with John Dupras P.E. of Trinity Engineering to discuss a permanent solution to the drainage issues: *Mr. Dupras conducted a site visit on 9/7 and reviewed the Barkus proposal. Mr. Dupras recommends the board hold off on the temporary repairs as he would like to perform the topographic surveying first. Also, since it may be the case that what is required for a more permanent fix is not that different than the temporary repairs, it would be prudent to wait until the engineering is done.*

The board reviewed the engineering proposal submitted by Trinity Engineering, it is as follows:  
Trinity will perform a topographic and feature survey of the slope, stream and recycling center surface required to do slope stability analysis and the required modifications. This is not a property line survey, and no boundary determinations will be made.

Trinity will prepare the topographic map and forward to our Geotechnical Consultant for the review.

Pending review of the topographic survey, Trinity will arrange for a site visit with the Geotechnical Consultant.

Trinity will perform several hand borings to assess the existing soil type used as cover material, as well as, the material within the subsoils, to the extent practical without mobilizing and drill rig or backhoe for subsurface testing.

Trinity and our Geotechnical Consultant will then perform a review of the data obtained during the site visit to assess the drainage conditions, slope geometry and soil conditions.

Trinity will provide a plan with recommended upgrades to maintain a stable slope in the area of the present slope failure.

***A motion was made and seconded to accept the Trinity Engineering proposal at a cost of \$5,200.00; passed unanimously.***

The board will meet with Tom Danek of Danek Excavating, the Rowe Conservation Commission, John Dupras of Trinity Engineering and Larry Hanson, MA DEP at the transfer station on September 19th to discuss how they will move forward with this project. David will also invite the Selectmen to attend.

#### **FCSWMD**

##### *Memorandum of Understanding for Household Hazardous Waste Collection Day*

After review, the board voted unanimously to accept the MOU: Rowe's participation cost for HWCD is \$500.00. Two copies of the MOU were signed and mailed to the district.

##### *Memorandum of Understanding for Third Party Inspections*

After review, the board voted unanimously to accept the MOU: Rowe's participation cost for the state mandated inspection is \$150.00. Two copies of the MOU were signed and mailed to the district.

##### *Clean Sweep Report*

No Rowe resident participated in the May 21<sup>st</sup> event.

##### *Material Recovery Facility Report*

Rowe has increased its container recycling by 1.71% and its mixed paper recycling by 2.05% since August 2015.

#### **HEALTH SERVICES**

##### *Monthly Report*

David read aloud portions of the report. 118 client encounters for August.

##### *Memo*

The board read a memo from Town Nurse, Sheila Litchfield regarding the August 18<sup>th</sup> BOH meeting minutes:

Ms. Litchfield writes that there are several misunderstandings stated in the minutes regarding house calls and use and accumulation of comp time. The board instructed Marcella to ask Ms. Litchfield to attend the October 13<sup>th</sup> meeting instead of the meeting on September 29<sup>th</sup> to discuss these issues.

Marcella was instructed to inform Ms. Litchfield that she does not need to attend the 9/29 meeting where the board will be meeting with CPHS Nurse, Lisa White and to let Ms. Litchfield know that if she chooses to attend the meeting she will not be permitted comp time.

##### *Tick Testing Kits*

The board voted unanimously to purchase 5 kits at \$30.00 each. These kits will be used to test any questionable tick that has been removed from a Rowe resident.

##### *Resident Age List*

Town Clerk, Jennifer Morse left a residents' list for the board to review:

Ms. Morse cited 3 @ 90 years old, 23 between 80 & 90 years old, 48 between 70 & 80 years old and 81 between 60 & 70 years old.

#### **PELHAM LAKE**

##### *Weekly Testing Results*

Date	Result/ Center	Result/Right
8/31/16	1.0MPN	1.1MPN

#### **PUBLIC WATER SYSTEM**

Bacteriological reports for samples collected from Town Hall, Pelham Lake, Rowe School Kitchen and Avery Fountain on 8/1/16 show they are all absent for contaminants.

#### **ROWE SCHOOL**

DEP Sanitary Survey reviewed:

MassDEP has determined that the system continues to demonstrate *Adequate Capacity*.

#### **TITLE V**

##### *Permitting*

The board received the Disposal Construction Permit issued to Kalaus by Glen Ayers for the repair of an existing system.

#### *Lively System*

The board received an email from Glen Ayers stating that the FCCIP (Jim Cerone) will issue the COC now and an inspection can be performed after 6 months of use.

#### *Pumping Reports*

<b>Name</b>	<b>Condition</b>	<b>Gals Pumped</b>
Clancy, R (12 County Rd)	ok	1000
Devore, D (75 Potter Rd)	ok	1000
Keppler, D (145 Leshure Rd)	ok	1500
Rowe Camp (Bath House)	ok	2000
Rowe Library (218 Zoar Rd)	ok	1000

#### *Well Driller Report*

Well replacement at 81 Hazelton Rd (Greaney/Grogan). Lab results for water testing also enclosed.

#### *Housing Issue*

On September 2<sup>nd</sup>, Glen Ayers went to 163 Hazelton Rd to conduct an inspection of the repairs mandated by the Order of Corrections.

Mr. Ayers did not have the paperwork with him and the owner became extremely distressed and would not direct him to the repaired violations. The owner left a phone message for the BOH that she will no longer accept any phone calls from the board; that all correspondence must be via certified mail. Marcella emailed Mr. Ayers the order of conditions and he will arrange another inspection.

#### **SCHEDULE**

Maggie instructed Marcella to contact Glen Ayers and remind him of the Rowe Camp kitchen inspection scheduled for 9/27 and to ask if he can inspect the school kitchen immediately following. Maggie will attend both inspections.

#### **NEW BUSINESS**

##### *WebEOC Drill*

Email from Glen Ayers stating that the town password was reset so he could access the drill that took place on 8/26/16. The board would like more information on these drills and instructed Marcella to place it on the next meeting agenda as Mr. Ayers will be attending.

##### *Compactor*

Principal, Bill Knittle sent an email stating that the school will happily accept the compactor.

##### *Insurance Claim*

The board reviewed a "Notice of Casualty Loss to a Building" for 4 Stone Hill Rd. (Silva). No action needed.

##### *ServSafe*

Marcella was asked to send the CPHS ServSafe class information to Maple House and Rowe Camp.

*Meeting Closed: 7:42*

*Next meeting 9/29/16*

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David Cousineau, Chair

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Joann Brown

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Maggie Rice

*Approved: 9/29/16*

